

Planning Aid Wales **Eligibility** Criteria (adopted January 2008)

Guidance on the levels of service available from Planning Aid Wales.

Planning Aid Wales operates eligibility criteria to ensure that our services are provided to those most in need. We offer three levels of service, which are provided according to the circumstances of the client:

Information

- An outline of the relevant area of the planning process (such as planning applications, development or appeals procedures).
- Referral to guidance literature explaining procedures in greater detail.
- Outline of rights within the planning system.
- Referral to organisations which may be able to provide further assistance.
- Referral to a list of consultants certified by the Royal Town Planning Institute.

Advice

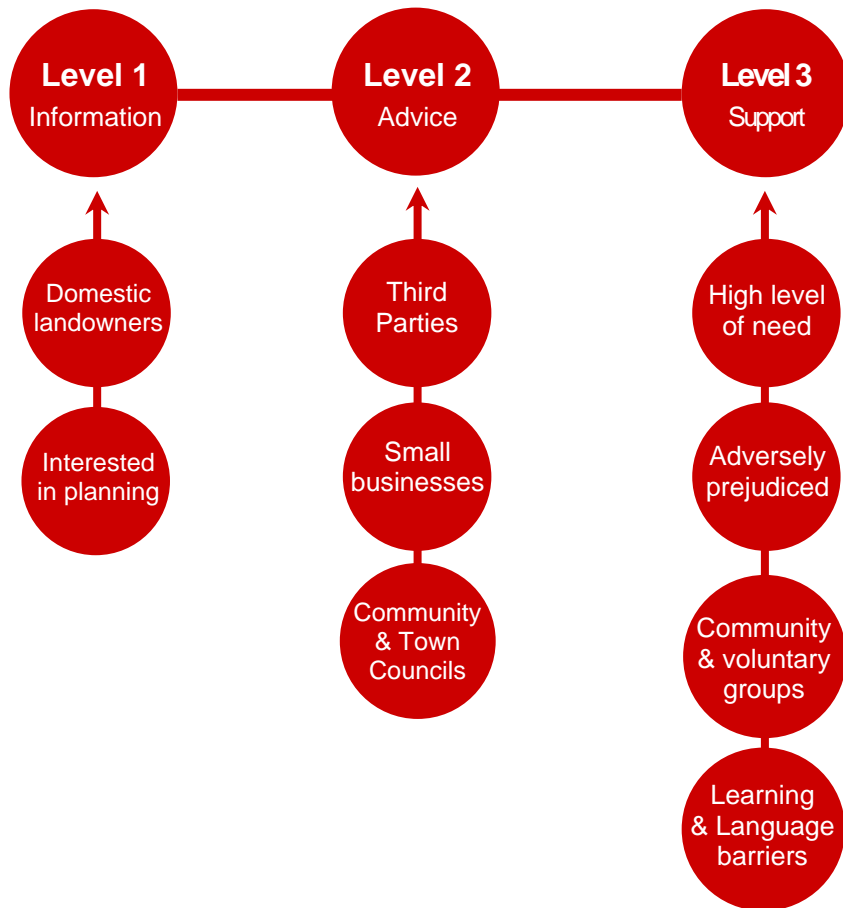
- Appropriate basic information.
- Detailed information on specific aspects of the planning system.
- Helping clients develop strategies to address planning issues and navigate the planning system.
- Assistance in the development of arguments to support a client's case.
- Basic research and referral to relevant policies or cases, including direction on how they can be used most effectively.

Support

- Ongoing information and advice
- Delivery of information in different formats.
- Client representation and liaison with associated parties (advocacy).
- Site visits as appropriate.
- Preparation and completion of correspondence and forms as appropriate.
- Assistance in the preparation of consultation responses, planning applications or the preparation of feasibility studies / other research as appropriate.

What services am I eligible for?

Planning Aid Wales Eligibility Criteria



Planning Aid Wales reserves the right to vary the level of support offered according to a client's individual circumstances.

Level 1 (Information)

- Domestic landowners who wish to carry out a development.
- People who are unaware of the planning system and would like to participate.

Level 2 (Advice)

- Third parties wishing to express their views on a planning application or development plan issue.
- Businesses with five employees or less.
- Community and Town Councils.

Level 3 (Support)

- Community and voluntary groups.
- People wishing to engage with the planning system who may be adversely prejudiced due to age, race, nationality, language or literacy issues, disability, gender, sexuality or social background.
- Groups wishing to promote inclusive design within the planning process.
- Anyone unable to engage with the planning system due to learning or language barriers.

More about our **eligibility** criteria

Planning Aid Wales Eligibility Criteria

Who we can't help

- Planning consultants, architects, surveyors, agents, etc.
- Medium to large commercial businesses.
- Individuals or groups who stand to make a profit from anything other than a minor householder development.
- Those with sufficient disposable income to engage a planning consultant.

Anyone not eligible for PAW services will be referred to a list of Royal Town Planning Institute-certified planning consultants, or to relevant guidance literature for further help.

Additional information

- The current eligibility criteria were adopted on 22nd January 2008 and replace previous eligibility criteria.
- Planning Aid Wales reserves the right to vary the level of support offered according to our assessment of a client's individual circumstances.
- In some cases, Planning Aid Wales may ask the client to provide evidence of their financial circumstances in order to determine their eligibility.
- Clients who feel Planning Aid Wales staff or volunteers have misjudged their eligibility may appeal to the Chief Executive.

Contact us

If you would like more information about the services Planning Aid Wales provides or our eligibility criteria, please do not hesitate to contact us.

Telephone: 02920 464 225 (office)

Email: info@planningaidwales.org.uk

Website: www.planningaidwales.org.uk

Postal Address:

Planning Aid Wales,
Suite 1, Bay Chambers
West Bute Street,
Cardiff, CF10 5BB

Planning Aid Wales Helpline: 02920 485 765

